



Fremont County School District #1 — Online Registration Process

Our district uses an online registration process to register new and existing students. This is an easy, quick process that parents can use to enroll students for the 2017-2018 school year.

For any questions, please call (307) 332-1657 or email registration@landerschools.org

If you are a new family to our district, or if your family attended a Lander school in the past (but not during 2016-2017):

- Use a computer (not a smartphone or tablet) to create a Parent Portal account to begin registration: <https://bit.ly/LanderSchoolsRegistration>
- If you do not have a computer, call (307) 332-1657 and leave a message with your name and contact information. If you do not have access to a computer at home, you are welcome to use our registration kiosk computers to complete the registration process. There are kiosks at every school as well as the main district office at 863 Sweetwater which is available during business hours.

If at least one student in your family was enrolled in a Lander school during 2016-17 and you have an active parent portal account:

- Sign into your Parent Portal account at www.landingschools.org/parentportal
- On the portal's main page, you will see an online registration link on the left-hand side, possibly near the bottom of the options. Click the link to begin the process.
- Information about your household and students will be pre-populated into the forms on each page. You will need to confirm that the information on each page is accurate to move forward. You can update and correct any contact information as well as other information.
- Your final submission of the online application will confirm your intention for your student(s) to begin the 2017-18 school year in Lander.
- School staff will review your submitted online application. You may be contacted if staff have questions or need further information. You should receive three confirmation emails: when your registration application is reviewed, approved, and final.

If at least one student in your family was enrolled in a Lander school during 2016-17 and you DO NOT have an active parent portal account (or cannot use your existing account):

- Email registration@landerschools.org with your full name, the full names of your student(s), and their birthdates. Or, call (307) 332-1657 and leave a message with your full name and a current, working email address. Please state that you need a Parent Portal account.
- You should receive an email from Parent Portal with login and security information.
- Once you have your account, you can proceed with the steps above.

Each school will provide additional information about the upcoming school year, as well as information about other necessary forms, supplies, class schedules, etc. Visit www.landingschools.org/enrollment and the Schools tab on www.landingschools.org for updated information and news from each school.